BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Tuesday, February 22, 2016

The Buildings and Grounds Committee met on Tuesday February 16, 2015 at 5:35 pm. In attendance were: Trustees Larry Hayes (Chair), Meiling Chia and Baljinder Narang; DPAC Representa

The next Buildings and Grounds Committee meeting will be held at 5:30 pm on Wednesday, April 20.

5. Adjournment

The meeting was adjourned at 6:15 pm.

EDUCATION COMMITTEE
Reporting to Public Session on Monday, February 22, 2016

The Education Committee met on Monday, February 1, 2016 at 4:30 pm. In attendance were Trustees Harman Pandher (Chair), Meiling Chia and Katrina Chen, BTA President Rae Figursky, DPAC Rep Herman Louie and Assistant Superintendents Heather Hart and Wanda Mitchell.

1. BETA Mini School at Alpha Secondary

Paul Fester, Principal of Ecole Alpha Secondary, and Brandon Curr, District Vice-Principal of Instructional Services, presented an update on year one of the BETA Mini School at Alpha, as well as a proposed plan of expansion of the program into grades 10-12.

Currently the program is in its first year of operation, with two cohorts of grade 8 students who receive an interdisciplinary approach to instruction in the four core subject areas. In the current model students would finish the Mini School Program at Alpha after their grade 9 year.

In the proposed expansion, students would continue with the program in grades 10-12 with

Musical Theatre at Burnaby Mountain Secondary is a course that will allow students opportunities to experience the performing arts by applying and developing performance and technical skills in a large scale musical production.

4. Piping Foundation Program – Accelerated Credit Enrolment in Industry Training (ACE-IT)

Burnaby School District in conjunction with Kwantlen Polytechnic University, the Squamish Nation Trades Centre and the North Vancouver School District is offering Piping Foundation Training to Burnaby Students. Students who successfully complete the program will earn dual credits toward Industry Training Authority (ITA) trades certification. The program begins in February and ends in June.

> Recommendation: THAT the Board of Education receive and approve the *Piping Foundation ACE-IT Program*, as presented.

5. Next Meeting

The next meeting will take place on Monday, March 7, 2016 at 4:30 pm.

6. Adjournment

The meeting adjourned at 5:30 pm.

POLICY COMMITTEE
Reporting to Public Session Monday, February 22, 2016

The Policy Committee met on February 16, 2016 at 4:30 p.m. In attendance were Trustees Gary Wong (Chair), Harman Pandher and Katrina Chen, Superintendent of Schools, Gina Niccoli-Moen, Secretary-Treasurer, Greg Frank and

POLICY #2.25.00

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Cariboo Lougheed Zone

Burnaby Mountain Secondary; Cameron, Forest Grove, Lyndhurst, Seaforth, Stoney Creek Community, University Highlands Elementary Schools

Cariboo Hill Secondary;

POLICY #3.35

EMERGENCY PREPAREDNESS

PREAMBLE

In emergencies, a safe and immediate response is essential. A successful response depends on a practical plan practised often enough that it will be understood and followed in the event of a real emergency. In any emergency it is recognized that all staff members are responsible for the care and safety of students, colleagues and visitors on site.

POLICY

EMERGENCY PROTOCOLS ARE TO BE DEVELOPED, REVIEWED AND PRACTISED UNDER A VARIETY OF CONDITIONS TO HELP KEEP EVERYONE ON SITE SAFE IN AN EMERGENCY. SCHOOL PRINCIPALS AND SITE MANAGERS SHALL INFORM STUDENTS, STAFF AND PARENTS OF THE PROTOCOLS AND RATIONALE FOR EMERGENCY DRILLS.

OBJECTIVE

1. To assist the school community in being prepared to respond to emergency situations.
2. To educate and train students and staff to respond

Regulations and Procedures

POLICY #3.35.01

EMERGENCY PREPAREDNESS

Principals/Designates and Site Managers

1. The District Emergency Management Procedures, Burnaby Earthquake Emergency Plan and site Fire Safety Plan will be reviewed annually to ensure all site emergency procedures are current.
2. A site Communication Plan will be reviewed annually to ensure current emergency contact information for student emergency release, the staff and District, emergency and health response services and utility service providers.
3. The Emergency Management Quick Reference Guide will be

1. Principals/Designates and Site Managers will annually review the site Fire Safety Plan and Burnaby Earthquake Emergency Plan with staff, including building zones, routes of egress, alternate routes, areas of refuge and muster areas at least 15 met

4. Shelter in Place
A Shelter in Place response is usually associated with environmental hazard or dangerous animals.

1. Students and staff are instructed to return to the building and remain inside, doors may not be locked however staff may be directed to take extra steps to ensure the school is airtight (i.e. close windows shut off air intake/furnaces)
2. Principal or designate will notify staff of nature of concern and specific instructions for safety.
3. 6 X S H U L Q W Office will be contacted to support Q R W L I \ L Q J S D U H Q W V R I W K status.

5. Lockdown
A Lockdown response is used when it is necessary to isolate students and staff from danger outside or within the building.

1. Lockdown drills will be scheduled either during class time or a break and the RCMP will be notified of the date.
2. The bell will be rung five times for one-second intervals and an a

POLICY #5.05

ADMISSION AND PLACEMENT OF STUDENTS INTO THE BURNABY SCHOOL SYSTEM

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OBJECTIVES

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REGULATIONS AND PROCEDURES

POLICY #5.05 .01

ADM ISSION AND PLACEMENT OF STUDENTS INTO THE BURNABY SCHOOL SYSTEM

A. General Information

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attendance area (neighbourhood) school or closest district program location.

1.3 Choice

The admission and placement process should maximize the ability of students and parents to choose the school and educational program that best meets the student's educational needs.

1.4 Certainty and Stability

The admission and placement process should support certainty for students and families by maximizing the ability for siblings to attend the same school concurrently wherever possible, subject to the provisions of the School Act and the wishes of the family. Multiple births (i.e. twins, triplets) applying for the same program at the same location will be treated as a single

2.1.3 Guardianship

Students seeking admission to the Burnaby public school system must be accompanied by their parent or legal guardian. In situations where a legal guardian has been appointed through the court system, appropriate documentation must be provided to satisfy the school district that the student is being registered by their legal guardian, and that the legal J X D U G L D Q D Q G V W X G H Q W U H V L G H W R J H W K H U D Q G D U H ³R ´everyday course of living ´.

School-aged students living independently may be admitted into the school district after review of residency, J X D U G L D Q V K L S D X W K R U L W \ D Q G ³H Y H U \ G D \ F R

2.1.4 Citizenship

- physical space in which instructional programs operate in the school;
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REGULATIONS AND PROCEDURES

POLICY #5.05 .02

ADMISSION AND PLACEMENT OF STUDENTS INTO THE BURNABY SCHOOL SYSTEM

B. District Language Programs

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2. Admission and Placement

2.1 Each year the Board will establish and publicize the dates and application procedures for students wanting to attend the District Language programs.

2.2 Applications submitted within the established timelines will receive first priority for available space in the program, subject to the terms outlined in 2.4 and 2.5 of these regulations. Applicants will be notified of the status of their applications by the last school day in March.

2.3 While applicants are expected to apply to the program location within the district catchment area where they reside, applicants may apply for more than one program location. However, an applicant may be registered at only one location. When an applicant is offered and accepts a placement at a specific district program location, applications for all other district program locations become invalid.

2.4 Applications from new students for available spaces at program locations will be considered in the following order, provided application deadlines and other requirements have been met.

2.4.1 Siblings of continuing District Language program students who are attending the site where the district program is located, and Z K R V H U H V L G H Q F H L V Z L W K L Q W catchment area for that program;

2.4.2 Students whose residence is within the district's catchment area for that program;

2.4.3 Siblings of continuing students in the district program whose residence is outside the district's catchment area for that program;

2.4.4 Students who are registered in and attending before and/or after school childcare at a licensed childcare within the district catchment area for that elementary school program;

2.4.5 Students whose residence is in Burnaby but outside the district's catchment area for that program;

2.4.6 Students whose residence is outside of the Burnaby School District.

2.5 Applications received after the district deadlines will be prioritized by application date and placed at

1. Reports from Community Committees

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

District Community Schools

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Trustee Narang reported that there is a lack of ungated safe house and detox beds available to Burnaby and New Westminster youth, particularly young women. In addition, no ungated beds are currently physically located in Burnaby (youth must be in care of the Ministry to access local resources), and resources in the immediately surrounding areas are often full and unable to meet needs. The Task Force committee is requesting that operational funding for an ungated Safe House in Burnaby be re-instated. On another note, the DPAC event held on January 25, 2016 was very well received. Parents were engaged in conversations and it has been suggested to bring more conversations to small group presentations for deeper discussion.

Recommendation: THAT the Board of Education receive this information.

2. Code of Conduct Update

The document underwent final edits to ensure our Code of Conduct meets the Ministerial Order for school boards. In some cases, general language terms have been used to ensure that the Code of Conduct remains current with changing terminology.

Recommendation: THAT the Board of Education receive this information.

3. Youth Restorative Justice Program

Sue Dorey, Youth Services Manager, updated the committee on the renewal of the Youth Restorative Justice Program (YRJP) partnership with the City of Burnaby and the Burnaby RCMP. The school district received a summary report of the program for September-December 2015 which included the number of students supported and schools serviced. In addition to intervention services, the program provides professional development and training to school staff for utilizing restorative action in schools. The City has hired an additional facilitator to increase capacity of the program.

Recommendation: THAT the Board of Education receive this information.

4. Adjournment

The meeting was adjourned at 6:35pm.

5. Next Meeting

The next meeting of the Youth and Community Services Committee will be Tuesday, March 1, 2016 at 5:30 pm.